

Arlington Artists Alliance Active Volunteer Master List

Updated 1/30/2020

Arlington Artists Alliance Officers and Board

Purpose: Responsible for overall governance of the Alliance.

Responsibilities in Brief:

1. Oversees fiduciary and other sensitive aspects of the Alliance.
2. Authorizes expenditure of funds.
3. Sets long-term policy goals and defining the mission of the Alliance as it evolves.
4. Seeks out opportunities for growth and development of the Alliance and its entities.
5. Votes on issues brought before the Board.
6. Maintains consistency and enforces Alliance policies and procedures.
7. Authorizes and approves hiring of new employees; reviews employee evaluations.
8. Resolves short-term issues affecting the Alliance and its entities.
9. Duties to members; encourages participation by the membership in larger questions of Alliance direction and development; represents, communicates with and responds to members.

President - Michael Allison - 2021

Vice President - Cindy Donohoe - 2021

Secretary - Laura Clerici - 2021

Treasurer - Todd Parker

Board Member at Large - Jane Coonce - 2022

Board Member at Large - Anya Getter - 2021

Board Member at Large - Jean Moore - 2021

Board Member at Large - Shelley Micali - 2021

Board Member at Large - Brigette Weitzel- 2022

Board Member at Large - Carol Waite - 2021

Board Member at Large - Tom Mulczynski – 2021

Board Member at Large – Larry Padberg - 2022

Alliance Standing Roles

Member Email Communication Distribution - Sandi Parker/Steena Fullmer

Alliance Mailing List (snail mail for postcards, letters to list) - Linda Donaldson

Patrons Email List - Sandi Parker/Steena Fullmer

Corresponding Secretary - Tony Neville

Pick up at Post Office and Pass on Posted mail for Alliance - Linda Jeffers

Liaison to outside Arts Organizations - Judy Issacs

Processing New Members - Pat Stacey

Historian - Nan Morley

Librarian - Sandy Parker

All Alliance Annual Show Events

Artfest Week at Ft. CF Smith
Event Chair - Sally Slifkin and Marcia Katz
Workshop Coordinator - Tony Neville

It's a Steal at St. Andrews Church
Event Chair - Bryan Jernigan

Artful Weekend at Ft. CF Smith
Event Co-Chairs - Beth Hudgins and Carol Waite

Academy Advisory Committee

Purpose: Work with, advise and help the Academy Director.

Responsibilities in Brief

1. Meet with and work with the Camp Director and Academy Director to create programming and resolve issues.
2. Review Camp and Academy finances.
3. Determine policies for the Camp and Academy and set guidelines for Director, courses and teachers.
4. Recruit teachers for the Academy.

Chair - ___VACANT___
Board Liaison - Jane Coonce

Committee Members -

Summer Camp Director - Filled
Class Registrar/Coordinator - Mary Jennings
Sandra Hill

Community Engagement - _____ Helping to strategically get the word out about the Academy. Connecting with the community through social media and other avenues.

Volunteer Management - _____ Helping staff the front desk during evening classes using Sign up genius. Keep up with the schedule changes and notifying staff of cancelations.

Administrative support - _____ Helping with data, creating registrations and staff management.

Art in the Community

Purpose: To develop, present and promote creative outreach art experiences in the Arlington Community.

Responsibilities in Brief:

1. Develop a series of meaningful art experiences involving members and the community.
2. Document/communicate successes to strengthen Alliance presence in the community.
3. Review ways the Alliance works with the Alliance Academy to strengthen the program.
4. Review past and current programs.
5. Establish priorities, select projects on a yearly basis.
6. Plan, implement and evaluate projects.

Chair - Marcia Katz

Board Liaison - Bridgette Weitzel

Community Venues Committee

Purpose: To oversee all community venues used by the Alliance for the purpose of displaying and selling artwork, and the procurement of space for the Alliance.

Responsibilities in Brief:

1. Develop policies on use of venues.
2. Pursue the acquisition of new venues and review current venues.
3. Mediate problems at venue that curator is unable to handle.
4. Follow county happenings as it impacts the Alliance's search for a permanent space.

Chair/Venues Coordinator - __Vacant__

Board Liaison - Anya Getter

Community Venue Scout - Bridgette Weitzel

Committee Members (Curators of Venues) -

Arlington County Board Offices - Jody Clarke, Kate Trygstad

Arlington County Judicial Chambers – Laska Hurley

Arlington County Office of the Treasurer - Ginnie Luster

Arlington County Circuit Court Clerk's Office - Kerry Britton and Rebecca McNeely
Arlington Free Clinic - Maryanne Taylor
Capitol Rehab - Luda DelRose and Ginger Sanaie
Culpepper Gardens - Judy Antico/Rusty Lynn
Littles Falls Church Gallery - Kristi Provasnik/Susan Foulk
Holiday Inn - Agnes Yackshaw/Jessica Mickey
OrthoVirginia - Sandra Hill
Toby's Ice Cream - Becky Salzinger
Sterling Frames - VACANT
Verre Wine Bar - Anne Feldmen / Ingrid Matuszewski
Virginia Hospital Center - Marete Evans

Finance Committee

Purpose: To ensure the financial health of the Alliance.

Responsibilities in Brief:

1. Prepare an annual budget for the Board.
2. Oversee income and expenditures.
3. Providing President and appropriate other officers with expenditure power within budget approved by the Board as recommended by the committee.
4. Provide reports to the Board on a quarterly schedule or as requested, addressing the revenues, expenditures, net income and investments of the Alliance.
5. Ensure internal control, financial analysis and independent audit.
6. Work with the Treasurer to identify Alliance activities that need support.
7. Ensure that sales policies and procedures are kept up to date and are communicated to members.
8. Coordinate with the Treasurer regarding other financial concerns or tasks.

Chair - Larry Padberg
Board Liaison - Jean Moore

Committee Members -

Jean Moore
Jeane Stetson
Todd Parker (Treasurer)

Fundraising Committee

Purpose: To plan and execute this annual fundraising event, working with and advising the Alliance Board.

Responsibilities in Brief:

1. Educate the public regarding the needs of our program and its work in the community, and bring those needs to the attention of those who can make a difference.

2. Engage Alliance members to participate in fundraising activities, including networking.
3. Generate marketing materials for fundraising events.
4. Gain sponsorship for events and save fundraising costs.
5. Establish new, and improve current, donor relationships.

Board Liaison - Michael Allison

Co-Chair - Anya Getter

Co-Chair - Michael Allison

Wen LePore_

Galleries

Purpose: To advise the Alliance Board on issues pertinent to the Gallery.

Responsibilities in Brief:

1. Meet with and work with the Co-Directors to resolve problems and create opportunities. Help Co-Directors deal with problems that arise such as artists grievances, artists not fulfilling contracts, and other issues.
2. Recommend policies for the Gallery to the Alliance Board.
3. Recommend ways to make the Gallery more profitable for the Alliance.

Chair/Board Liaison - Jane Counce

Committee Members -

Meg Mackenzie

Trinka Roeckelein

Mary Ryder

Jessica Mickey

Sandi Parker

Extra Volunteer Shift at Galleries - _____

Marketing Committee

Purpose: Develop community awareness of Alliance activities, including shows, events and volunteer contributions to the community.

Responsibilities in Brief:

1. Work with Board to identify Alliance activities and to publicize and prioritize PR outreach.
2. Prepare and distribute media releases, online calendar, web and social media for all Alliance events.
3. Develop and maintain media contact list.

4. Develop personal contacts with appropriate members of the press.

Chair - _____
Board Liaison - Michael Allison

Committee Members -

Dennis Crayon – Social Media and Website support
Kat Jamieson - Alliance Website Administrator
Joanne Barrera - Online Calendar Posting
Sandi Parker/Steen Fullmer - Gallery Promotion via postcards and social media
Laura Clerici - Postcard Distribution as needed
Joe Johnson - Alliance representative for the Arlington Visual Studio Tour (2019) Focus on Marketing.

Membership Committee

Purpose: To welcome and process new members, answer questions and provide information about Alliance membership. Identify issues about membership.

Responsibilities in Brief:

1. Ensure each new member receives a welcome packet of information, either at the first meeting they attend or by email or mail. Answer their questions and pass forward the areas of volunteer interest to the appropriate committee chair.
2. Ensure each new member's name is given to the Name Badge Volunteer so that their name badge will be available.
3. Work with the Membership List Coordinator to ensure all members are included on the list.
4. Bring to the Board or appropriate committee any concerns or issues raised by members of the Alliance, including suggestions about changes to the definition of membership in the By-Laws.
5. Maintain a list of all volunteer positions and promote volunteerism among the membership.
6. Explore strategies for increasing the cultural/ethnic diversity of the membership.

Chair - Sally Slifkin
Board Liaison - Laura Clerici

Committee Members -

Debbie Taylor - Volunteer Coordinator
Joanne Barrera - Membership List - Quarterly sent to members
Ann Bolster - Refreshments
Linda Jeffers - Online/mailed new members applications - Pick up
Mentorship Program - Carol Waite and Pat Loudis
Name Badges - Meg Mackenzie
Sally Slifkin - Sunshine Coordinator

Sally Slifkin - Membership Renewals

Nominating Committee

Purpose: To cultivate and recruit Officers and new Board members, striving for a diverse representative Board.

Responsibilities in Brief:

1. Confirm Officer and Board positions to be filled by election at the annual member meeting.
2. Identify prospective candidates, providing duties and role of the positions to be filled.
3. Conduct Board orientation sessions for new Board members.
4. Plan ongoing Board development programs.

Chair - Debbie Taylor

Board Liaison - Jean Moore

Committee Members -

Debbie Taylor

Jean Moore - Board #1

Shelley Micali - Board #2

Personnel Committee

Purpose: Provide insight and information to help make decisions involving personnel employed by the Alliance.

Responsibilities in Brief:

1. Set up a structure for: reviewing employee evaluations, hiring staff and overseeing employee compensation.
2. Ensure clear lines of responsibility and parity and consistency in hiring.

Chair - Rebecca Croft

Board Liaison - Bridgette Weitzel

Committee Members -

Sybil Bedner-Ostrowski

Jane Coonce

Vicky Wilken

Lauren Marcott

Planning and Grants Committee

Purpose: Work with and advise the Board on Alliance planning and grant issues and ensure that the Strategic Plan is regularly reviewed and updated.

Responsibilities in Brief:

- 1. Ensure a strategic planning process takes place.
- 2. Regularly reviews mission statement and long range goals.
- 3. Bring outstanding issues to the Board's attention.
- 4. Working with the Board, prioritizes strategic goals.
- 5. Ensure that Alliance planning and grant writing are completed and coordinated.

Chair - Jackie Afram
 Board Liaison - _____

Committee Members -

Rusty Lynn
 Larry Padberg
 Carol Waite
 Ann Kelly

Professional Development Committee

Purpose: Promote professional development of Alliance members through guest speakers, demonstrations, seminars, critique sessions and other opportunities that enhance the members' technical, artistic, and business expertise.

Responsibilities in Brief:

- 1. Identify professional development topics of highest interest to members.
- 2. Seek out presentation opportunities for members to learn more about those topics.
- 3. Document participation of members in professional development activities.
- 4. Work with the Academy Advisory Committee in support of professional development for members.

Chair - Heike Gramchow
 Board Liaison - Shelley Micali

Committee Members -

Show Committee

Purpose: Select themes for Alliance juried shows with goal to encourage Alliance members to try new ideas and techniques, encourage Alliance member participation outside of Alliance by partnering with other organizations in offering juried competitions.

Responsibilities in Brief:

- 1. Organize two juried shows a year providing cash prizes.

2. Exhibit juried shows at venues around the County.
3. Explore new venues for juried shows.
4. Enhance Alliance's image with other business and art groups in Arlington County and around the state.
5. Recruit curator for each juried show.

Chair - Sandra Hill

Board Liaison - Jane Coonce

Committee Members -

Jane Coonce

Lieve DeWulf

Linda Maldonado

Steen Fullmer

Jessica Mickey

Sandi Parker

Studios Committee

Purpose: Consider issues of interest to the Studio and Gallery members and the Alliance. Solicit input from studio artists and research, discuss and make recommendations on those issues to the Alliance Board.

Responsibilities in Brief:

1. Review and issue studio contracts and recommend action to the Alliance Board on any contractual or policy issues.
2. Ensure that studio rents are paid in a timely manner, keeping accurate records.
3. Ensure that the Studios comply with current landlord requirements.
4. Reach out to artists in studios for issues and concerns.
5. Bring recommendations to the Board for final approval and resolution as required.
6. Identify and act on opportunities to promote the studios.

Chair - Johnny Dukovitch (current Studio Underground manager)

Board Liaison - Jane Coonce

Committee Members -

Johnny Dukovitch - Blue Studio

Rebecca McNeely - Cyan Studio

Rusty Lynn - Red Studio

Steen Fullmer - Studios Clarendon

Jane Coonce